

Hustisford School District

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Personnel and Policy Committee Minutes from Monday, December 6, 2022

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, December 6, 2022 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- **Staffing Update**—Mrs. Cramer updated the committee on the openings that are currently in the district. She indicated that they are interviewing for two positions this week. There is a custodial opening as well with no candidates.
- **Facilities Planning**-- The committee discussed the community engagement session. The committee also discussed the ideas and concepts brought to the engagement sessions. The budget was also discussed. The committee discussed the presentation by Baird and the financing options available.
- **Parent Transportation Contracts**—There are four students on contracts for this school year. There are two families involved.
- **2022-2023 Kiel Budget**-- The Hustisford School District is required to approve the 2022-2023 Kiel operating budget per the agreement between the district and Kiel. The budget will be on the board agenda in December.
- **Open Enrollment 2023-2024**-- The committee discussed the current open enrollment policy. The committee also discussed policy moving forward. The committee recommends keeping the policy the same for the following school year.
- **School Safety Drills**—The district will be conducting a lock-down drill next week. The board must approve the drill documentation during the December board meeting. This step is required by the DOJ annually.
- **Board Development Survey**—The board development survey is an annual tool for boards to utilize to monitor their growth. The committee discussed the importance of using this survey. The board will receive information at the December meeting on how to complete the survey.
- **Summer School 2023**—Proposed dates for summer school are June 6-30 and July 10-28.